

For Official Use Only

Date of Record _____

Copy to Respondent:

Official's Printed Name

Official's Signature

ILA Local # 2078
Grievance Form

Please Note the Following

- Print legibly or complete form on a computer or mobile device.
- Attach additional copies of documents as necessary.
- Sign and return the original form to ILA Local 2078 (Manatee) union hall.
- Please keep a copy of this form and all documents for your records.
- If your complaint / grievance deals with harassment, discrimination, or retaliation and you need assistance in completing this form, please call the union hall at (813) 229 - 7932.
- A copy of this grievance / complaint must be provided to the respondent as proof of notification.
- Incidents occurring at the Docks / Workplace will be heard by the Manatee Grievance Committee
- Incidents occurring at the ILA hiring hall, parking lot and /or sounding areas will be heard by The Trustee Board.

The Grievance / Complaint

1. Email Address _____

2. Name _____

3. Name(s) of individuals in the grievance / complaint.

(a) _____ (b) _____

(c) _____ (d) _____

4. Date of Incident _____ Time _____ Company _____

5. Ship Foreman _____ Header _____

Describe your complaint or grievance. But sure to include a statement of the facts. In detail.

6. Dock Foreman _____

7. Witness(es) (1) _____ (2) _____

(3) _____ (4) _____

8. Describe your complaint / grievance in detail. Be sure to include a statement of the facts. (Who, What, When and Why. Please attach copies of any related documents).

Have you had any previous issues with the individual or individuals involved in this grievance / complaint ? Please explain.

What type of resolution or satisfaction are you expecting ?

I have read and reviewed this grievance / complaint and attest to the best of my knowledge that the facts stated hereto are true.

Print Name _____

Signature: _____

Date: _____